

**Finance Committee Meeting
City of Manchester
November 19th 2024**

Present: Mayor Hobbs, Vice Mayor Messick, Alderman Crosslin, Finance Director Anthony Burrows, Police Chief Bill Sipe, Assistant Police Chief Adam Floyd, Assistant Parks & Recreation Director Becki Johnson, Parks & Rec Director AJ Fox, Sr. Accountant Kelley Weber, Denise Ledford, Brad Goodwin, Denton Jones, Sheila Gilmer, Denise Dickens, Philp Calahan, Shane Davis, and John Coffelt.

The Manchester City Finance Committee held its regularly called meeting on November 19th, at 4:00 p.m. in the board room at Manchester City Hall.

- 1) The meeting was called to order by Mayor Hobbs, Chairman of the committee.
- 2) On a motion from Vice-Mayor Messick, seconded by Alderman Crosslin the agenda items were approved by the full Committee as written.
- 3) On a motion made by Vice-Mayor Messick, seconded by Alderman Crosslin, Alderman Crosslin was the minutes of the October 15th Finance Committee Meeting were approved.
- 4) There were no public comments.
- 5) On a motion from Vice-Mayor Messick, seconded by Alderman Crosslin a motion was put forth to appoint Alderman Crosslin the new Chairman of the Finance Committee replacing Mayor Hobbs. Motion passed. Alderman Crosslin is the new Finance Committee Chairman.
- 6) As part of the Request for Banking Services local banks were invited to give presentations to the Finance Committee on the services they could specifically provide to the City. Three banks gave presentations, Carter Sain for Coffee County Bank, Brad Goodwin for First Vision Bank and Philip Calahan for Peoples Bank and Trust. The Committee will further consider each bank it was agreed that further follow up be conducted by the Finance Department and that a recommendation regarding the banking services be sent to the Mayor from the Finance Department.
- 7 and 8) Items 7 and 8 were two contracts put forth by Parks & Rec to enter into two cooperative purchasing contracts; one for a contract with Omni Partners to purchase a "Chiller" for the Rec Center and the other to enter into a contract with Sourcewell to purchase cardio a equipment for the Rec Center. After review it was determined that further action be taken to write an Ordinance committing the Funds into out years and documentation showing that the cooperative's bidding process met the City's bidding and threshold requirements.

9) The results of the 2023 Audit were discussed. It was noted that paper copies of the report will be disseminated to all Aldermen once printed. The report only shows one minor finding for the Audit being submitted late. No further action required.

10) The Committee discussed the Dec 31st deadline for committing ARP money. A list of areas where the money can be obligated will be drawn up by the Finance Department and submitted for review and approval at the next Finance Committee meeting.

11) The FY 2025 Holiday Calendar was presented by Finance Director Burrows for the Committee's review. A motion to adopt the calendar as is was made by Vice Mayor Messick and seconded by Alderman Crosslin. The motion carried.

12) There were no items added at the end.

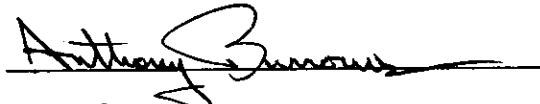
13) The last agenda item was adjournment. Motion made by Mayor Hobbs and seconded by Vice Mayor Messick. Motion carried. Meeting adjourned @ 5:06pm.



Finance Committee Chairperson

12.30.24

Date



Finance Director

12/31/24

Date